

Changing attendance form

Full name of the child : _____

Form : _____

I would like to change the attendance days/time for my child (please tick all the boxes for periods of attendance requested) :

The changing will take place from/...../ 20..... to/...../ 20.....

Attendance from _____ to _____					
Time slots	Monday	Tuesday	Wednesday	Thursday	Friday
7 :00 - 7 :30					
7 :30 - 8 :00					
8 :00 – 12 :00	Lessons	Lessons	Lessons	Lessons	Lessons
12 :00 – 13 :00	Compulsory attendance		Compulsory Attendance		Compulsory Attendance
13 :00 – 14 :00	Compulsory Attendance		Compulsory Attendance		Compulsory attendance
14 :00 – 15 :00	Lessons		Lessons		Lessons
15 :00 – 16 :00	Lessons		Lessons		Lessons
16 :00 – 17 :00					
17 :00 – 17 :30					
17 :30 – 18 :00					
18 :00 – 18 :30					
18 :30 – 19 :00					

❖ Tick the boxes of the child's presence

The changes to be made from a specific date will only be accepted if this request reaches us the wednesday before 6:00 pm at the latest.

If you don't get a negative reply to your request, then your child will be registered as asked.
Unfortunately, we cannot issue a confirmation letter.

Date et signature: _____